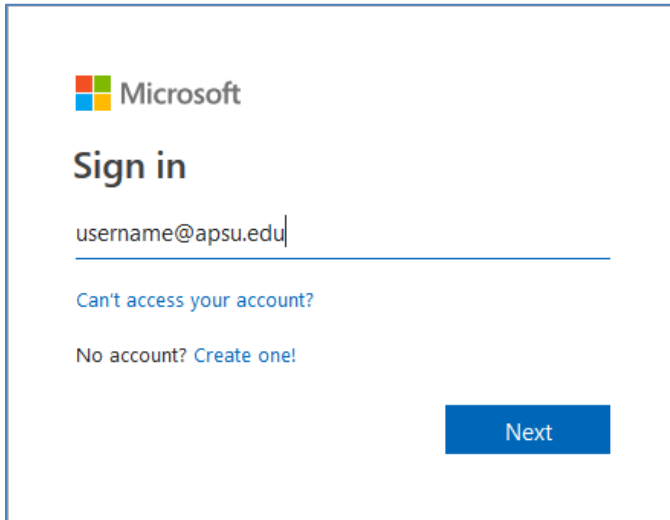


Updating Your Password Recovery Information:

1. In any browser, navigate to <https://account.activedirectory.windowsazure.com/PasswordReset/Register.aspx?regref=ssprsetup>.
2. Input your APSU email address and click **Next**.



The screenshot shows a Microsoft sign-in page. At the top left is the Microsoft logo. Below it, the text "Sign in" is displayed. A text input field contains the email address "username@apsu.edu". Below the input field, there are two links: "Can't access your account?" and "No account? Create one!". At the bottom right of the page, there is a blue button labeled "Next".

3. Input your APSU username and password and click **Sign In**.

Employee



AP Austin Peay State University

Austin Peay State University

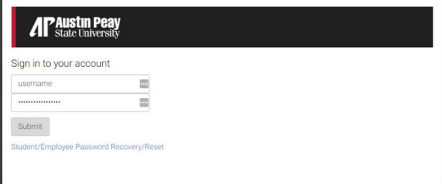
Username

Password

[Sign in](#)

[Password Requirements](#) [Help](#)

Student



AP Austin Peay State University

Sign in to your account

Username

Password

[Submit](#)

[Student/Employee Password Recovery/Reset](#)

4. You will see the information you had previously set up. Click **Change** beside any of the options to update your information in that section.

